

My Checklist	Check when done
1 st _____	<input type="checkbox"/>
2 nd _____	<input type="checkbox"/>
3 rd _____	<input type="checkbox"/>
4 th _____	<input type="checkbox"/>
5 th _____	<input type="checkbox"/>
6 th _____	<input type="checkbox"/>
7 th _____	<input type="checkbox"/>

Organization

The ability to maintain and create systems to keep track of information or materials.
Dawson and Guare, 2012

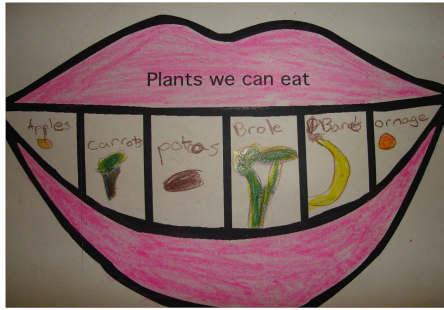
Exhibited behaviors:

- *Difficulties with developing outlines or completing graphic organizers
- *Folders, backpacks and lockers are messy
- *Written work lacks organization

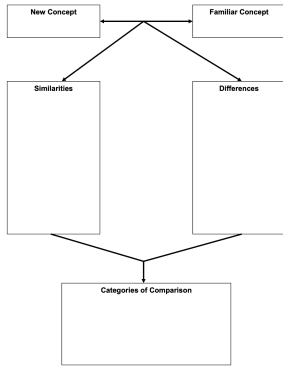
Kaufman, 2010

The image shows a desk cluttered with numerous papers, folders, and other items, illustrating a lack of organization.

Using graphic organizers



Analogy Organizer



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Name _____

Addition Charts

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Language Arts

Decision Making Graphic Organizer

Use this graphic organizer to study the process of decision making. Follow the steps below.

- **Step 1:** Write a topic in the centre rectangle.
- **Step 2:** In the extending ovals, write the immediate effects caused by the original action. You may wish to draw additional extending ovals if they are needed.
- **Step 3:** In the extending triangles, write the immediate effects caused by the effects written in the ovals. You may wish to draw additional extending triangles if they are needed.
- **Step 4:** Use the information in the future wheel to write a short paragraph that will persuade a friend to make the best choice.

Example

Civil Disobedience

Now make a few of your own future wheels. Here are some suggested topics: prejudice against minorities, slavery, racism, affirmative action, civil disobedience, and reverse discrimination.

39

Name: _____ Date: _____ Period: _____

Cornell Note Taker

Topic: _____

Main Points	Evidence and Detail

40 © Freewally.com

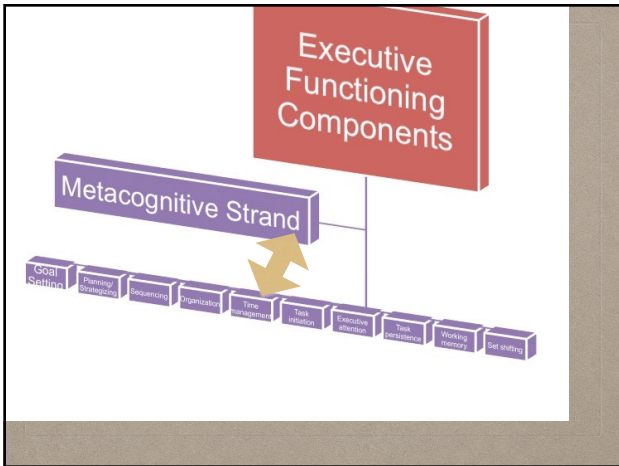
Name _____ Date _____

One thing leads to the next one

41

Name _____ Date _____

42



Time Management

The ability to estimate how much time one has, how to allocate it, and how to stay within time limits. Sense of time is also imperative with time management.
Darnson and Guare, 2012

Exhibited behaviors:

- * Requires more time to complete tasks than peers
- * Is unable to gauge the amount of time to complete tasks
- * Is often surprised by due dates

Kaufman, 2010
